
AIA Contract Documents & ABC Partnership – FAQs for ABC Members

Q1. What is the AIA Contract Documents & ABC Partnership?

A: This partnership allows ABC Members to purchase new AIA Contract Documents software licenses at a 10% discount. Currently, the software license types available to ABC members are: Docs100, Docs300 and Unlimited licenses. The discount will be available for all future AIA Contract Documents products as well. The discount does not apply to AIA Documents-on-Demand™ or paper documents.

Q2. What are AIA Contract Documents?

A: [AIA Contract Documents](#) deliver a comprehensive suite of over 100 contract documents, including construction contracts, sub contractor agreements, change orders and payment forms, that address the full spectrum of design and construction projects - large and small. And, contractors make up around 45% of AIA Contract Documents customers.

Q3: How do ABC Members get the AIA Contract Documents discount?

A: AIA Contract Documents are available through a [software license](#) (PC only), [Documents-on-Demand](#) and [paper](#). The 10% ABC Member discount is only available for new AIA Contract Documents software license purchases. If an ABC member already has an AIA Contract Documents software license, they will receive the discount when they renew their license.

If you receive email communications directly from ABC National: (email was provided to AIA strictly for confirmation purposes)

1. Visit www.aia.org/contractdocs
2. Choose your category (e.g., contractor)
3. Select license type that best fits your business need
4. Under “Already have an AIA.org account”, enter your email address that you have on file with ABC and the password “abc”, and sign in
5. You will be asked to change your password
6. Then, you’ll see the product you purchased with the 10% discount already applied

If you don’t receive email communications directly from ABC National:

1. Visit www.aia.org/contractdocs
2. Choose your category (e.g., contractor)
3. Select license type that best fits your business need
4. Call Technical Support at 800-942-7732 to place your purchase over the phone
5. Provide your company name, company phone number and zip code for verification purposes
6. A Technical Support representative will create an AIA account and complete your purchase

If you want to purchase a Docs100 license: (can only be purchased via phone):

1. Call Technical Support at 800-942-7732 to place your purchase over the phone
2. Provide your company name, company phone number and zip code for verification purposes
3. A Technical Support representative will create an AIA account and complete your purchase

Call AIA Technical Support: 800-942-7732

Technical Support can be reached Monday-Friday, from 8:30 am to 6:00 pm Eastern Time.

Q4. What are the benefits of AIA Contract Documents?

A: **1. Facilitates Fair and Balanced Agreements** - Owners, architects, contractors, attorneys, insurance experts and others contributed to the development and revision of these consensus-based documents used for 120 years.

2. Saves Time and Money – The 100+ documents were created using strict principles to maintain high standards that reflect current industry practices and deliver time-tested language that is widely accepted.

3. Feel Protected - Backed by over 100 years of case law and as the accepted Industry Standard, a dedicated team of legal, construction and design professionals develop, review and refine our documents to ensure relevance and integrity.

4. Delivers over 100 Forms and Documents - Organized by family and series, each with a useful synopsis, it lets you easily find and create the contracts, forms and agreements you need by document use or purpose. [Read more](#) about the types of contracts and agreements, by family, specifically for contractors.

5. Reflects Current and Emerging Practices -Conventional or small project? Sustainability issues? Using Integrated Project Delivery, Design-Build, or BIM? Regardless of your project, AIA Contract Documents has a solution.

6. Easy to Use and Promotes Collaboration - An annual software license delivers all 100+ Microsoft forms from draft to finalization.

Q5. What are the benefits of this partnership for ABC Members?

A:

1. 10% discount off new AIA Contract Documents software licenses and any future licenses.
2. Access to all the tools and education available for AIA Contract Documents.
3. Peace of mind knowing that your project is protected by AIA Contract Documents

Q6. What if an ABC member needs help with AIA Contract Documents?

A: For answers to your questions about the content or usage of AIA Contract Documents, call 202-626-7526 Monday—Friday from 8:30 a.m. to 5 p.m. Eastern time or send an e-mail to docinfo@aia.org.

For technical assistance with AIA Contract Document software, call 800-942-7732 Monday-Friday, from 8:30 am to 6:00 pm Eastern Time. Or email docstechsupport@aia.org - most e-mail requests for support are addressed within 4 business hours.

For more information on AIA Contract Documents, please visit www.aia.org/contractdocs.